

WEST MONTROSE SANITATION DISTRICT
RECORD OF PROCEEDINGS
Wednesday, July 19, 2023

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road. Rick Dunlap, President called the meeting to order at 7:00 p.m. Members of the Board present were Rick Dunlap, William Merrel, and Kristi Harvey. William Green and Michael Monell were excused. Also in attendance were John Brooks and Jeff Brady.

VISITORS: None

PUBLIC COMMENT: None

CORRESPONDENCE: None

APPROVAL OF AGENDA: Kristi Harvey made a motion to approve the agenda as presented. William Merrel seconded the motion. Motion carried.

CONSENT AGENDA: William Merrel made a motion to approve the Consent Agenda as presented. Kristi Harvey seconded the motion. Motion carried.

REPORTS:

1) Financial & Office

- a. Jeff Brady reviewed the bills to be paid for the current month and the petty cash report. Mr. Brady pointed out the Browns Hill Engineering expense for evaluation and repairs at the plant. Browns Hill will be performing more repairs in the coming months. Mr. Brady also explained the reimbursement to Jana Millican for postage and A Rooter Man for cleaning out the septage receiving lift station. Mr. Brady also reviewed the bills that were paid between Board meetings and the Petty Cash expenditures. Mr. Brady pointed out the petty cash expenditure for the new TV monitor from Walmart and explained the new TV was purchased due to the old TV not working after moving it to the new location.
- b. Mr. Brady presented the Profit & Loss and Balance Sheet through June 2023, or 6 months of the year. Mr. Brooks pointed out that the District had made \$8,000 in interest income in June through CSAFE investments, which totals \$48,664.66 for the first 6 months of the year, well over the budgeted \$10,000 for the year. Mr. Brady also presented the Budget Comparison report for the first 6 months of the year.
 - i) Kristi Harvey made a motion to approve the financial reports as presented. William Merrel seconded the motion. Motion carried.

2) Facility Report

- a. Jeff Brady presented the treatment plant section of the Facility report for the month of June, 2023. Mr. Brady reported that the monthly average influent flow for June was 0.33 MGD, or approximately 47% of the facility's hydraulic capacity of 0.7 MGD, up 8% from last month and down 12% from the same period last year. Mr. Brady explained that water infiltration was the cause for the increase from last month and the reason for the significant decrease compared to last year, was due to Northbrook Villas pumping water into our system at this time last year. Mr. Brady reported that all lab analysis results for June were within compliance and well below the District's discharge permit limits. Mr. Brady also recognized Nathan for passing the Class B Wastewater Operator Certification test on his first attempt, which is something that is not accomplished by very many people. Mr. Brady then presented the June septage totals to the Board. Loads – 50; Gallons – 47,154; Revenue - \$9,430.80. Loads came from Montrose, Ouray, and San Miguel Counties.

4) **Legal Counsel Report:** None

6) **Upcoming Meeting Dates**

a. Board Meeting	August 16, 2023	7:00 p.m.
b. SDA Annual Conference	September 12-14, 2023	Keystone
c. Board Meeting	September 20, 2023	7:00 p.m.

OTHER: None

ADJOURNMENT: Having no other business to come before the Board, Rick Dunlap asked for a motion to adjourn the Board Meeting for Wednesday, July 19, 2023.

At 7:25 p.m., Kristi Harvey made a motion to adjourn the meeting. William Merrel seconded the motion. Motion carried.

Respectfully submitted,