WEST MONTROSE SANITATION DISTRICT
RECORD OF PROCEEDINGS
JULY 15, 2026

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road. Kristi Harvey, President, called the meeting to order at 7:16 p.m. Members of the Board present were Kristi Harvey, William Merrel, and William Green. Michael Monell was excused. Also in attendance were Aaron Brooks, Cheryl Schmalz, Nathan Waldvogle, Jeff Brady, and Hyrum Webb.

VISITORS: None
PUBLIC COMMENT: None
CORRESPONDANCE: None

APPROVAL OF AGENDA: William Green made a motion to approve the agenda as presented. William Merrel seconded the motion. Motion carried

CONSENT AGENDA: William Merrel made a motion to approve the Consent Agendas as presented. William Green seconded the motion. The motion carried.

REPORTS:

1) **Financial & Office – Cheryl Schmalz**
   a. Cheryl Schmalz reported to the Board that Bank of Colorado is requiring a new PDPA ID number from the State of Colorado to assign a different official custodian of our accounts or a resolution appointing a new Secretary/Treasurer before they will remove resigned board member Kent Kinsey from the authorized signature list. Since applying for a new PDPA ID number would take time and would affect the Vectra Bank accounts, William Merrel asked and he agreed to be appointed as the Secretary/Treasurer. Ms. Schmalz presented to the Board Resolution 06-2026 RESOLUTION OF THE BOARD FOR OFFICER APPOINTMENT.
      i) William Green made a motion to approve Resolution 06-2026 RESOLUTION OF THE BOARD FOR OFFICER APPOINTMENT as presented. William Merrel seconded the motion. Motion carried
   b. Ms. Schmalz reviewed the bills to be paid for the current month and the petty cash report. Ms. Schmalz noted that last in May instead of the Petty Cash check being made for the reimbursement amount of $750.17, it was inadvertently made for the Bank Balance amount on the report of $1249.83 and therefore there would be no petty cash reimbursement for the month of June. All other expenses are normal and routine. Ms. Schmalz highlighted on the Bills to be Paid the $181 to Background Information Services and the $1097.37 to Scott's Printing for hats, patches, shirts, and Hyrum Webb's business cards. All other expenses are normal and routine.
   c. Ms. Schmalz presented the Profit & Loss and Balance Sheet through June 2026, or 6 months of the year. Ms. Schmalz pointed out the new CSLIP asset account. $50,000 was transferred from the Vectra Money Market Account to the CSLIP account on June 29, 2026. Ms. Schmalz also discussed the Budget Comparison report for the first 6 months of the year. Ms. Schmalz reported that Investment Income is at $54,180.92 and that interest rates, 3.71% -3.82%, are predicted to stay stable for the remainder of the year and most likely into 2027. Total of all Revenues is at 64%, total expenses for Administration is at 47%, Treatment Plant is at 30%, and Collections is at 34%, with the total expenses averaging out to 36%.
      i) William Merrel made a motion to approve the financial reports as presented. William Green seconded the motion. Motion carried
   d. Ms. Schmalz informed the Board that she, Kristi Harvey, and Hyrum Webb met with Bob Krug from CSLIP on June 24, 2026. Mr. Krug was in the area meeting with his current & prospective participants. Ms. Schmalz reported to the Board that she had contacted the CSAFE team to inform them of the hiring of a new District Manager. Evan Piper of CSAFE has offered to set up a workshop on investing in October and asked for staff to give him topics we are interested in. Anyone who wishes to attend may. Ms. Schmalz reminded the Board that the Special District Association Conference is coming up September 15-17th and registration is now open.

2) **Facility Report – Nathan Waldvogle**

a. Nathan Waldvogle presented the treatment plant section of the Facility report for the month of June, 2026. Mr. Waldvogle reported that the monthly average influent flow for June was 0.29 MGD, or approximately 41% of the facility's hydraulic capacity of 0.7 MGD. From January 1, 2026 to June 30, 2026, the plant accumulated 7% less flow than in the same period last year. Mr. Waldvogle noted that the timeline of flow parallels that of 2021, and follows the same seasonal trends. Mr. Waldvogle shared a graph showing this parallel. Mr. Waldvogle reported that all lab analysis done in house for June were within compliance and well below the District's discharge permit limits.

b. Mr. Waldvogle informed the Board that a failed supernatant pump was sent off to Water Technology Group for a repair quote. In the meantime, a pump from a less used lift station was transferred over to take its place. Mr. Waldvogle also reported to the Board that the next project at the Waste Water Treatment Plant is the installation of a new VFD for the Lakeside fine screen located at the headworks of the treatment plant. The Plant is already in possession of the new VFD, but installation and programming will require coordination between Lakeside Equipment Corporation and Browns Hill Engineering.

c. Mr. Waldvogle presented the June septage totals to the Board. Loads – 7; Gallons – 8,570; Revenue - $2,142.50. Two loads were from Montrose County, 1 load from San Miguel County, and 4 loads from Ouray County.

3) **Legal Counsel Report – Aaron Brooks**

a. Aaron Brooks discussed records retentions for all of the applicants for the Operator & Maintenance Technician and the District Manager. Mr. Brooks interpretation of the POWRS Act is that any applications, resumes, hiring documents, notes, recordings, and timelines must be kept on file for 5 years. Kristi Harvey noted that she still had to get some note together for the records. Mr. Brooks stated that he will make a file and keep everything at his office for the District.

b. Mr. Brooks also reiterated the need to get a new board member appointed as soon as possible to replace Kent Kinsey, who resigned April 16, 2026.

5) **Upcoming Meeting Dates**

a)	Board Meeting	August 19, 2026	7:00 p.m.
b)	SDA Annual Conference	September 15-17, 2026	Keystone
c)	Board Meeting	September 16, 2026	7:00 p.m.

ADJOURNMENT: Having no other business to come before the Board, Kristi Harvey asked for a motion to adjourn the Board Meeting for Wednesday, July 15, 2026.

At 7:50 p.m., William Merrel made a motion to adjourn the meeting. William Green seconded the motion. Motion carried.

Respectfully submitted,
Cheryl Schmalz