

**WEST MONTROSE SANITATION DISTRICT  
RECORD OF PROCEEDINGS**

April 15, 2026

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road. Kristi Harvey, President called the meeting to order at 7:00 p.m. Members of the Board present were Kent Kinsey, William Green, and William Merrel. Michael Monell was excused. Also in attendance were Aaron Brooks, Cheryl Schmalz, Nathan Waldvogel, and Jeff Brady.

**VISITORS :** None

**PUBLIC COMMENT :** None

**CORRESPONDENCE:** None

**APPROVAL OF AGENDA:** Kent Kinsey made a motion to approve the agenda as presented. William Merrel seconded the motion. Motion carried.

**CONSENT AGENDA:** Kent Kinsey made a motion to approve the Consent Agenda as presented. William Green seconded the motion. Motion carried.

**REPORTS:**

**1) Financial & Office**

- a. Cheryl Schmalz reviewed the bills to be paid for the current month and the petty cash report. Ms. Schmalz pointed out on the Petty Cash Report the \$1211.56 to Grand Junction Jeep/Dodge Chrysler expense for replacement of the oil cooler and washer fluid spray nozzle on the Jeep and on Bills to Be Paid the \$73,055.00 to H&H Lining, \$18,000 to Haynes Excavation, and \$6900 to Canyon Creek Electric for the Lagoon 3 project, and also the \$3236 for the Quickbooks yearly subscription for updates. Ms. Schmalz presented the Profit & Loss and Balance Sheet through March 2026, or 3 months of the year. Ms. Schmalz also discussed the Budget Comparison report for the first quarter of the year. Ms. Schmalz pointed out the Other Income of \$2,816.03 from DMEA capital gains payout and that the TASC budget was at 100.2% due to TASC administration fees that are billed quarterly. Otherwise, the budget is at 32.9% overall.
  - i) William Green made a motion to approve the financial reports as presented. Kent Kinsey seconded the motion. Motion carried.
- b. Cheryl Schmalz reported to the Board about the March 24<sup>th</sup> meeting with Bob Krug from CSLIP. Mr. Krug had stopped by to see how the District was progressing on depositing money in the new account. Mr. Krug also informed Ms. Schmalz that several area municipalities and districts, such as Montrose School District, Town of Ridgway, Fountain Sanitation to name a few had joined CSLIP. Mr. Krug also wanted the District to know that he will assist us if needed with the initial deposit. Ms. Schmalz reported to the Board that Brent Turner, Cory Gebel, & Evan Piper from CSAFE met with herself and Kristi Harvey on March 31<sup>st</sup>. We discussed changing account administrators, moving some money from the District's CORE account and opening a CASH account. Reason for this is that the CORE account is a 24- hour liquidity account and the CASH account is a same day liquidity. We also discussed the District's Investment Policy and that they would like to see it as there are some legalities that need to be included in it. Ms. Schmalz informed the Board that she found the policy and sent it to CSAFE and Mr. Piper returned an updated version that would be more beneficial to the District.
- c. Cheryl Schmalz informed the Board that the dates for the SDA workshops had been scheduled for June 18<sup>th</sup> in Clifton and June 22<sup>nd</sup> in Durango. Some of the topics being covered are minutes, meeting formats, conflicts of interest, and public records. Ms. Schmalz asked the Board to let her know if they would like to attend and she would get them registered.

**2) Facility Report**

- a. Nathan Waldvogel presented to the Board the treatment plant section of the Facility report for the month of March, 2026. Mr. Waldvogel reported that the monthly average influent flow for March was 0.255 MGD, or approximately 36% of the facility's hydraulic capacity of 0.7 MGD, down 2.3% from last month and down 3.5% from the same period last year. All lab analysis results for March were within compliance and well below the District's discharge permit limits, and all slated Discharge Monitoring Reports (DMR's) have been submitted to the state, including the 2025 annual regulation 85 nutrient monitoring report. Mr. Waldvogel updated the Board on the Lagoon 3 liner replacement project. Mr. Waldvogel reported that H&H Lining completed the relining of the lagoon in 2 days with the assistance of Haynes Excavation. Haynes Excavation also completed cleanup around the project site and reconditioned the lagoon roads. Canyon Creek Electric wired the aerators, including one for Lagoon 1. They also provided new cable, installed new disconnect boxes, and replaced broken switches on the breaker panel. Mr. Waldvogel also reported that SGM surveyed the project site on April 10<sup>th</sup> and gave the green light to start filling Lagoon 3. Lagoon should be full by the end of the week at which time the aerators will be put in place. Mr. Waldvogel shared pictures of the finished project with the Board. Mr. Waldvogel informed the Board that EmTech Electromechanical Co returned the repaired aerator for Lagoon 1 and that it is wired up and ready to be installed with the others. EmTech also took an aerator from Lagoon 2 for repair.
- b. Mr. Waldvogel presented the Board with total septage for March 2026. Loads – 1; Gallons – 1,034; Revenue - \$258.50.

**3) Collection System Report**

- a. Jeff Brady presented to the Board a Tap Application from Integrity Homes of Grand Junction for the purchase of 23 taps for Filing 4 of the River Stone Subdivision. Mr. Brady reported that the sewer project will consist of 4 new manholes and approximately 1300 linear feet of 8-inch SDR 35 sewer pipe and that the new sewer line will tie into existing manhole B16A2 at the intersection of Opal and 6422 Rd. The total cost of the taps will be \$120,750.00. Mr. Brady informed the Board that monthly sewer service payments will begin upon the approval of the Final Plat from the County. Staff's recommendation is to approve the sale of 23 taps.
  - i) William Merrel made a motion to approve Integrity Homes tap application for 23 taps at River Stone Subdivision Filing 4. William Green seconded the motion. Motion carried.
- b. Mr. Brady also informed the Boars that he had checked on the access progress at Ponderosa Ranch Subdivision. Trees have been removed, stumps have been ground, and the fence has been taken out. A gate still needs to be installed, but the District now has access to the line and manhole.

**4) Legal Counsel Report**

- a. None

**6) Upcoming Meeting Dates**

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|-------------------------|---------------|-------------------|
| a) Board Meeting        | May 20, 2026  | 7:00 p.m.         |
| b) SDA Workshop-Clifton | June 18, 2026 | 8 a.m.-11:30 a.m. |
| c) SDA Workshop-Durango | June 22, 2026 | 8 a.m.-11:30 a.m. |

**7) Executive Session**

- a. Kristi Harvey asked for a motion to go into executive session at 7:35 p.m. pursuant to C.R.S. § 24-6-402(4)(f)(I) - personnel matters; C.R.S. § 24-6-402(4)(c) - matters required to be kept confidential by law (C.R.S. § 24-72-204(3)(a)(XI)(A)); and C.R.S. § 24-6-402(4)(b) - legal advice, for the purpose of reviewing applicants for the District Manager position. Ms. Harvey noted that the participants in the executive session would be Directors Kristi Harvey, William Green, Kent Kinsey, William Merrel, and Attorney Aaron Brooks, and that a contemporaneous record of meeting would be kept. William Green so moved. William Merrel seconded the motion. Motion carried.

- b. At 7:53 p.m. Kristi Harvey asked for a motion to come out of executive session and in doing so affirmed that the participants in the executive session remained the same with those read into record, that they stayed on topic, and no adoption of any proposed policy, position, resolution, rule, regulation, or formal action took place while in executive session. William Green so moved. Kent Kinsey seconded the motion. Motion carried.

**OTHER:** Kristi Harvey asked for a motion to extend the District Manager job posting to May 20, 2026. William Merrel so moved. Kent Kinsey seconded the motion. Motion carried.

**ADJOURNMENT:** Having no other business to come before the Board, President Kristi Harvey asked for a motion to adjourn the Board Meeting for Wednesday, April 15, 2026.

At 7:55 p.m., Kent Kinsey made a motion to adjourn the meeting. William Green seconded the motion. Motion carried.

Respectfully submitted, Cheryl Y. Schmalz