

WEST MONTROSE SANITATION DISTRICT
RECORD OF PROCEEDINGS
March 18, 2026

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road. Kristi Harvey, President called the meeting to order at 7:01 p.m. Members of the Board present were Michael Monell, William Green and William Merrel. Kent Kinsey was present via telephone. Also in attendance were Aaron Brooks, Cheryl Schmalz, Nathan Waldvogle, and Jeff Brady.

VISITORS: None

PUBLIC COMMENT: None

CORRESPONDENCE: None

APPROVAL OF AGENDA: William Merrel made a motion to approve the agenda as presented. Michael Monell seconded the motion. Motion carried.

CONSENT AGENDA: William Merrel made a motion to approve the Consent Agenda as presented. Kent Kinsey seconded the motion. Motion carried.

REPORTS:

1) Finance & Office

- a) Cheryl Schmalz presented to the Board the Petty Cash Report, noting that all Petty Cash expenditures were ordinary and with-in reason and the Bills to be Paid Report, pointing out the large expenditure to Haynes Excavation in the amount of \$85,246.27 for work on the Lagoon #3 Project and the expenditure to Trojan Technologies in the amount of \$4,008.95 for maintenance work completed at the Treatment Plant. Ms. Schmalz also noted to the Board the Verizon credit for the overcharge on Jeff's phone. Ms. Schmalz informed the Board that per instructions from Andres Garcia, Consulting District Manager, \$160,000 was transferred from the Vectra Money Market account to the Vectra Operating account to cover the invoices from Haynes Excavation and the upcoming invoices from H & H Lining for the Lagoon #3 Project. Ms. Schmalz informed the Board that a decision would need to be made on whether to draw from the CSafe account to replenish the Vectra Money Market account or to wait for the expected tap purchases in April or May in the amount of \$120,750 to be deposited. After discussion, Michael Monell made a motion to table making a decision on whether to transfer \$160,000 from the CSafe account or wait for the tap purchases of \$120,750 to be deposited to replenish the Vectra Money Market account until the April 15, 2026 Board meeting. William Merrell seconded the motion. Motion carried
- b) Cheryl Schmalz presented to the Board the Balance Sheet, Profit & Loss report. Ms. Schmalz then presented the Budget Comparison for the first two months of the year, noting that Jeff's phone budget was at 66% due to Vectra overcharging for his phone. Ms. Schmalz also made a clarification on the Septage Maintenance expense of \$3,328.58 that was brought to attention at the February 18, 2026 Board meeting. The expense had been mis-classified and should have been entered under the Capital Purchase-Plant Upgrades account for lab equipment.
 - a) William Merrel made a motion to approve the financial reports through February 28, 2026 as presented. William Green seconded the motion. Motion carried.

2) Facility Report

- a) Nathan Waldvogle presented the Board with the treatment plant section of the Facility report for the month of February 2026. Mr. Waldvogle reported that the monthly average influent flow for February was 0.26 MGD, or approximately 37% of the facility's hydraulic capacity of 0.7 MGD, down 1% from last month and down 4.5% from the same period last year. All lab analysis results for February were within compliance and well below the District's discharge permit limits.
- b) Mr. Waldvogle reported on the Lagoon #3 Project and shared pictures of the project with the Board. Mr. Waldvogle informed the Board that Haynes Excavation had completed all the prep work and Lagoon #3 was ready for H & H Lining to start work the week of March 23, 2026. After the liner is installed, SGM will then schedule a time to survey the site before water is introduced to the lagoon. Mr. Waldvogle noted that once Lagoon #3 is $\frac{3}{4}$ full with water, aerators will be installed. Lagoon

#1 will also have an aerator installed at the same time. Canyon Creek Electric will assist with making sure the aerators are hooked up properly.

- c) Mr. Waldvogle shared with the Board the Field Service Report from Trojan Technologies. The technician from Trojan Technologies replaced a bulb socket and two ballasts; performed a system health check and gave recommendations on maintenance and spare parts; and provided overall system training and alarm/fault diagnoses. Trojan Technologies recommends a full UV system replacement every 10-15 years. The District's UV system was installed in 2003 and is a mostly Generation 1 system. It was recommended that the District start looking at upgrading the UV system in the next year to the Generation 3 system.
- d) Mr. Waldvogle presented the February septage totals to the Board. Loads – 4; Gallons – 4,092; Revenue - \$1,023.00. Mr. Waldvogle mentioned 3 loads were from Montrose County and one load was from Ouray County.

3) **Legal Counsel Report**

- a) Nothing outside of Executive Session

4) **Upcoming Meeting Dates**

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| A. Board Meeting | April 15, 2026 | 7:00 p.m. |
| B. Special District Association Workshops | June 2026 | TBD |

5) **Executive Session**

- a) Kristi Harvey asked for a motion to go into executive session at 7:37 p.m. pursuant to C.R.S. § 24-6-402(4)(f)(I) - personnel matters; C.R.S. § 24-6-402(4)(c) - matters required to be kept confidential by law (C.R.S. § 24-72-204(3)(a)(XI)(A)); and C.R.S. § 24-6-402(4)(b) - legal advice, for the purpose of reviewing applicants for the District Manager position. Ms. Harvey noted that the participants in the executive session would be Directors Michael Monell, Kristi Harvey, William Green, Kent Kinsey, William Merrel, and Attorney Aaron Brooks, and that a contemporaneous record of meeting would be kept. Michael Monell so moved. William Green seconded the motion. Motion carried.
- b) At 8:28 p.m. Kristi Harvey asked for a motion to come out of executive session and in doing so affirmed that the participants in the executive session remained the same with those read into record, that they stayed on topic, and no adoption of any proposed policy, position, resolution, rule, regulation, or formal action took place while in executive session. Michael Monell so moved. William Green seconded the motion. Motion carried.

OTHER: None

ADJOURNMENT: Having no other business to come before the Board, Kristi Harvey asked for a motion to adjourn the Board Meeting for Wednesday, March 18, 2026.

At 8:29 p.m., William Green made a motion to adjourn the meeting. Michael Monell seconded the motion. Motion carried.

Respectfully submitted, Cheryl Y. Schmalz