

WEST MONTROSE SANITATION DISTRICT
SPECIAL MEETING RECORD OF PROCEEDINGS
Tuesday, June 2, 2026

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road, Montrose, Colorado. Kristi Harvey, President, called the meeting to order at 4:31 p.m. Members of the Board present were Kristi Harvey, Michael Monell, William Merrel and William Green. Also in attendance was Aaron Brooks.

VISITORS: None

PUBLIC COMMENT: None

- 1) **APPROVAL OF AGENDA:** Michael Monell moved to approve the agenda as presented. William Merrel seconded the motion. Motion carried.

- 2) **EXECUTIVE SESSION**
 - a. Kristi Harvey asked for a motion to go into executive session at 4:32 p.m. pursuant to C.R.S. § 24-6-402(4)(c) – matters required to be kept confidential by law (C.R.S. § 24-72 204(3)(a)(XI)(A)); C.R.S. § 24-6-402(4)(e) – determining positions relative to negotiations; and C.R.S. § 24-6-402(4)(b) - legal advice, for the purpose of reviewing preliminary candidates for the District Manager position. Kristi Harvey noted that the participants in the executive session would be Directors Kristi Harvey, Michael Monell, William Merrel and William Green, Attorney Aaron Brooks, and that a contemporaneous record of meeting would be kept. Michael Monell so moved. Bill Merrel seconded the motion. Motion carried.

 - b. At 5:23 p.m., Kristi Harvey asked for a motion to come out of executive session and return to general session, and in doing so affirmed that the participants in the executive session remained the same with those read into record, that they stayed on topic, and no adoption of any proposed policy, position, resolution, rule, regulation, or formal action took place while in executive session. Michael Monell so moved, and William Green seconded the motion. Motion carried.

- 3) **POST EXECUTIVE SESSION – DISTRICT MANAGER SEARCH AND INTERVIEW PROCESS**
 - a. Announcement of finalist(s) under consideration for the District Manager position.
 - i. The Board briefly discussed the search process for the District Manager position since January 2026, including compliance with C.R.S. § 24-6-402(3.5) with approval in open public sessions of the job description, applicant requirements, deadlines for submittal of applications, selection procedures, and a time frame for reaching a final decision and appointing a new District Manager.

 - ii. The Board then discussed how (1) it is seeking a District Manager to oversee the day-to-day operations, long term planning, and project implementation of the WMSD, (2) this full-time position would be responsible for the overall administration of the business office, wastewater collections and treatment systems and the direction of WMSD staff and its contractors, and (3) this position would report directly to the Board and be responsible for providing information and guidance in carrying out Board directives.

The Board further discussed how candidates for the position of District Manager should be experienced with Colorado government (local and state) structure and

operations with a minimum of ten-years multi-disciplinary experience and five-years management level experience in areas of budgetary procedures and preparation, fiscal management, elections administration, human resources and public accountability. This includes possessing excellent communication skills and the ability to communicate effectively with the Board, staff and residents of the WMSD, as well as its contractors and other governmental agencies and authorities. It was noted that utility management experience was not necessarily required but desired.

- iii. Kristi Harvey opened nominations for finalists of the WMSD District Manager position. William Green nominated Hyrum Judd Webb as a finalist. Kristi Harvey asked for any other nominations. Discussion ensued that Mr. Webb appeared to be the only candidate meeting all requirements and qualifications for a finalist. William Merrel expressed concern regarding Mr. Webb's elections administration experience. Michael Monell added that the SDA and contractors can assist with elections and help provide education on elections administration for a District Manager and staff. All Board members agreed. Kristi Harvey asked again if there are any more nominations for finalists. Being none, Kristi Harvey entertained a motion to close nominations for finalists for the District Manager position. William Green moved to close nominations, and Michael Monell seconded. Kristi Harvey identified that a motion has been made and seconded that nominations be closed. Motion carried unanimously.
- iv. Kristi Harvey announced Hyrum Judd Webb is a finalist nominated for the WMSD District Manager position, and directed that public notice be given by posting the finalist's name at the designated posting location for WMSD meeting notices and agendas, as well as the WMSD website, in accordance with C.R.S. § 24-6-402(3.5).
- v. The Board will meet at the WMSD's office located at 239 Chipeta Road, Montrose, Colorado on June 15, 2026 at 9:00 a.m., for a meet and greet with staff and to interview the finalist for the District Manager position.

OTHER: None.

ADJOURNMENT: Having no other business to come before the Board, Kristi Harvey asked for a motion to adjourn the Special Board Meeting for Tuesday, June 2, 2026.

At 5:43 p.m., William Merrel made a motion to adjourn the meeting. William Green seconded the motion. Motion carried.

Respectfully submitted, Cheryl Y. Schmalz