

WEST MONTROSE SANITATION DISTRICT
RECORD OF PROCEEDINGS
JUNE 17, 2026

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road. Kristi Harvey, President, called the meeting to order at 7:00 p.m. Members of the Board present were Kristi Harvey, Michael Monell, William Merrel, and William Green. Also in attendance were Aaron Brooks, Cheryl Schmalz, Nathan Waldvogle, Jeff Brady, and Hyrum Webb.

VISITORS: Hyrum Webb

PUBLIC COMMENT: None

CORRESPONDANCE: None

APPROVAL OF AGENDA: Michael Monell made a motion to approve the agenda as presented. William Merrel seconded the motion. Motion carried

CONSENT AGENDA: William Merrel made a motion to approve the Consent Agendas as presented. William Green seconded the motion. The motion carried.

REPORTS:

1) Financial & Office – Cheryl Schmalz

- a. Cheryl Schmalz reported to the Board that Bank of Colorado is requiring a resolution before they will remove resigned board member Kent Kinsey from the authorized signature list. All Board members will need to visit Bank of Colorado to sign a new signature card when the paper work is ready. Ms. Schmalz presented to the Board Resolution 05-2026 RESOLUTION OF THE BOARD FOR CHANGE IN AUTHORIZED SIGNATORIES IN FINANCIAL INSTITUTIONS.
 - i) William Green made a motion to approve Resolution 05-2026 RESOLUTION OF THE BOARD FOR CHANGE IN AUTHORIZED SIGNATORIES IN FINANCIAL INSTITUTIONS as presented. Michael Monell seconded the motion. Motion carried
- b. Ms. Schmalz reviewed the bills to be paid for the current month and the petty cash report. Ms. Schmalz noted that included in the Petty Cash was a deposit from the operating account in the amount of \$5070 to enable staff to purchase postage stamps. Postage stamp prices will be increasing to \$0.82 on July 12, 2026. Ms. Schmalz also pointed out the stamp transactions had to be done in 3 separate transactions due to the \$2000 daily limit on the debit card. All other expenses are normal and routine. Ms. Schmalz highlighted on the Bills to be Paid the \$11,650 to Don Moreland, CPA for the audit, and that all other expenses are normal and routine.
- c. Ms. Schmalz presented the Profit & Loss and Balance Sheet through May 2026, or 5 months of the year. Ms. Schmalz also discussed the Budget Comparison report for the first 5 months of the year. Ms. Schmalz reported that the Total Revenue is at 56% - noting the significant increase was due to Integrity Homes tap purchase of \$120,750 for River Stone Subdivision. Ms. Schmalz also reported that the total expenses for Administration is at 35%, Treatment Plant is at 26%, and Collections is at 29%, with the total expenses averaging out to 29%.
 - i) Michael Monell made a motion to approve the financial reports as presented. William Green seconded the motion. Motion carried
- d. Ms. Schmalz informed the Board that she, Kristi Harvey, and District Manager Finalist Hyrum Webb would be attending the SDA Workshop June 18, 2026 in Clifton.

2) Facility Report – Nathan Waldvogle

- a. Nathan Waldvogle presented the treatment plant section of the Facility report for the month of May, 2026. Mr. Waldvogle reported that the monthly average influent flow for May was 0.27 MGD, or approximately 39% of the facility's hydraulic capacity of 0.7 MGD. From January 1, 2026 to May 31, 2026, the plant accumulated 5% less flow than in the same period last year. Mr. Waldvogle attributed this to the decrease in water available for irrigation and to Northbrook trailer park taking the initiative to clean tree roots and pumping their drain line early this year. Mr. Waldvogle reported that all lab analysis done in house for May were within compliance and well below the District's discharge permit limits.

