

WEST MONTROSE SANITATION DISTRICT
RECORD OF PROCEEDINGS
April 17, 2024

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road. Rick Dunlap, President called the meeting to order at 7:00 p.m. Members of the Board present were Kristi Harvey, William Green, Michael Monell, and William Merrel. Also in attendance were Aaron Brooks, Andres Garcia and Jeff Brady.

VISITORS: None

PUBLIC COMMENT: None

CORRESPONDENCE: None

APPROVAL OF AGENDA: Kristi Harvey made a motion to approve the agenda as presented. Michael Monell seconded the motion. Motion carried.

CONSENT AGENDA: William Merrel made a motion to approve the Consent Agenda as presented. William Green seconded the motion. Motion carried.

Board President, Rick Dunlap opens the Public Hearing at 7:03 p.m. and asks for a discussion on the following topic, followed by Public Comment:

1) CONSIDERATION AND POSSIBLE ACTION ON PETITIONS FOR ANNEXATION TO THE WEST MONTROSE SANITATION DISTRICT

- a. Aaron Brooks reported to the Board that 7 Annexation Petitions had been signed and returned to the District. As per regulations, the Petitions were published in the Montrose Daily Press on April 6, 2024 and April 13, 2024. Mr. Brooks also presented to the Board the Notice of Publication. Mr. Brooks noted that these properties would be added to the 2025 tax roll. With no other discussion or public comment, Mr. Dunlap closes the Public Hearing at 7:05 p.m.
 - i) Michael Monell made a motion to approve the Order of Annexation as set in the Annexation Order. William Merrel seconded the motion. Motion carried.

REPORTS:

1) Financial & Office

- a. Andres Garcia reviewed the bills to be paid for the current month and the petty cash report. Mr. Garcia pointed out the Dell credit for a returned part on the Petty Cash report and also noted on the Bills to Be Paid the EmTech payment of \$15,705.48 for the rebuild of a mixer motor and crane service to remove and reset motor to the float. A new motor from Aqua Aerobics would have been around \$18,000. Mr. Garcia presented the Profit & Loss and Balance Sheet through March 2024, or 3 months of the year. Mr. Garcia was happy to point out the \$3,000 increase of interest income due to transferring funds to the investment account. The total interest income through March 2024 was \$31,305.93. Mr. Garcia also discussed the Budget Comparison report for the first quarter of the year. Mr. Garcia reported that Operating Revenue is at 25% and Non-Operating Revenue is at 39%. Mr. Garcia also reported that total expenses for Administration, Treatment Plant, and Collections is at 22%.
 - i) Kristi Harvey made a motion to approve the financial reports as presented. William Merrel seconded the motion. Motion carried.

2) Facility Report

- a. Andres Garcia presented the Board with the Regulation 85-2023 Nutrient monitoring data that was due April 15, 2024 had been submitted and accepted by the state. Mr. Garcia then presented the treatment plant section of the Facility report for the month of March, 2024. Mr. Garcia reported that the monthly average influent flow for March was 0.26 MGD, or approximately 38% of the facility's hydraulic capacity of 0.7 MGD, down 1% from last month and up 1% from the same period last year. Mr. Garcia informed the Board that the flows have been very consistent for this

time of year with zero infiltration. The monthly average for organic capacity for March was recorded at 19% of the facility's capacity of 1968 lb/d of BOD, up 2% from last month and down 2% from the same period last year. All lab analysis results for March were within compliance and well below the District's discharge permit limits. Mr. Garcia informed the Board that the samples had been collected and submitted for the first quarter metal analysis. Analysis was performed by Colorado Analytical Laboratories and the District will have the results in May. Mr. Garcia presented the first quarter septage receiving County Load Distribution to the Board. Total Loads – 27; 1 from Delta County, 22 from Montrose County, and 4 from Ouray County. Mr. Garcia then presented the Board with total septage for March 2024. Loads – 2; Gallons – 1,894; Revenue - \$473.50. Mr. Garcia happily noted that the decrease in septage receiving has improved the lagoon environment at the plant. Mr. Garcia proudly shared with the Board the Aqua Aerobics 2023 Plant Performance Award that the District received for the “exceptional operation of our plant”. Mr. Garcia then recognized Nathan Waldvogle for his accomplishment of passing the Class A Waste Water Treatment Plant exam and obtaining the top-level Class A license. Mr. Garcia also touched again the EmTech and Valley Crane install of the rebuilt 60 hp motor in SBR basin #2. R&R labor, Freight & Mileage - \$3,490.48; Crane Service - \$3,500.00; 60 HP Motor Rebuild - \$8,715.00 for a total cost of \$15,705.48.

3) Collection System Report

- a. Jeff Brady reported that Juan Felipe Magallanes of 13671 Carefree Drive, submitted a tap application on March 27, 2024 for one (1) residential tap to be installed on the same property. Customer is adding 2nd home onto the property. Upon approval and payment, customer will begin tap installation immediately. Staff recommends the Board to sell (1) one tap to Juan Felipe Magallanes.
 - i) Michael Monell made the motion to approve the tap application for one (1) residential tap for Juan Felipe Magallanes. William Merrel seconded the motion. Motion carried.

4) Manager's Report

- a. Andres Garcia reported that the water trailer had been delivered and is being stored in the shop. There were a couple of issues that are being addressed and taken care of, one being the warped plug on the top of the water tank. The warp prevented the plug from being screwed in properly. A new plug is on the way. The second issue is a valve with excess glue stuck on it, preventing it from operating properly. This also is being taken care of. The new truck should be ready soon. There was miscommunication between the dealer and the company installing the flatbed. Mr. Garcia noted that it was communicated that the truck would be ready in 10-14 days, when it was actually 10-14 weeks. Mr. Garcia informed the Board that a letter requesting reimbursement for the repairs and packet containing the invoices the District has already paid, had been sent to Keith Laube, Montrose County Public Works Director; Jon Waschbusch, Montrose County Manager; and Emily Sanchez, Montrose County Assistant Manager concerning the damage caused by the Montrose County maintenance crew to the District's 12" sewer main on March 7, 2024 on Marine Road and the request for reimbursement for the repairs to the sewer main. As of March 17, 2024 no response had been received. Mr. Garcia noted, that if the need arises, UNCC can facilitate an arbitrator to work with the District and Montrose County to resolve the issue. Mr. Garcia also informed the board of the upcoming SDA Regional Workshops. In the past the workshop has been held in Montrose, but this year it is being held in Clifton on Tuesday, June 11, 2024 and in Durango on Friday, June 21, 2024. Mr. Garcia asked the Board members to notify the office staff if they would like to attend one of the workshops and the staff would get them registered. Mr. Garcia encouraged the Board members to attend one of the workshops if possible.

5) Legal Counsel Report

- a. See Public Hearing section on Annexations

6) Upcoming Meeting Dates

- a. Board Meeting May 15, 2024 7:00 p.m.

OTHER: Rick Dunlap and William Merrel will not be in attendance at the May 15, 2024 Board Meeting.

ADJOURNMENT: Having no other business to come before the Board, President Rick Dunlap asked for a motion to adjourn the Board Meeting for Wednesday, April 17, 2024.

At 7:34 p.m., Michael Monell made a motion to adjourn the meeting. William Green seconded the motion. Motion carried.

Respectfully submitted, Andres L. Garcia