

WEST MONTROSE SANITATION DISTRICT
RECORD OF PROCEEDINGS
March 20, 2024

The Board of Directors of the West Montrose Sanitation District met at the WMSD office located at 239 Chipeta Road. Vice President Michael Monell called the meeting to order at 7:00 p.m. Members of the Board present were Kristi Harvey, William Green and William Merrel. Member Rick Dunlap and District Manager Andres Garcia were excused. Also in attendance were Aaron Brooks, and Jeff Brady.

VISITORS: None

PUBLIC COMMENT: None

CORRESPONDENCE: None

APPROVAL OF AGENDA: Kristi Harvey made a motion to approve the agenda. William Merrel seconded the motion. Motion carried.

CONSENT AGENDA: William Green made a motion to approve the Consent Agenda as presented. William Merrel seconded the motion. Aaron Brooks asked that the second complete sentence in Item 4 "Once that is completed, he will request a hearing with Judge Yoder" be struck from the minutes as it is not accurate. Kristi Harvey made a motion to amend the consent agenda striking the second full sentence of Item 4 in regards to the timing of the hearing with Judge Yoder. William Green seconded the motion. Motion carried.

REPORTS:

1) **Financial & Office**

- i) Jeff Brady reviewed the bills to be paid for the current month and the petty cash report. Mr. Brady noted that there were no extraordinary bills to be paid. Mr. Brady requested the Board to direct any questions to Andres Garcia, who will be back in the office Friday, March 22, 2024.
- ii) Mr. Brady presented the Profit & Loss and Balance Sheet through February 2024, or 2 months of the year. Mr. Brady pointed out on the Balance Sheet that the \$500,000.00 transfer to CSAFE had been made. Mr. Brady again asked that any questions be directed to Mr. Garcia on Friday.
 - a) William Green made a motion to approve the financial reports through February 28, 2023. Kristi Harvey seconded the motion. Motion carried.

2) **Facility Report**

- i) Jeff Brady presented the Board with the treatment plant section of the Facility report for the month of February, 2024. Mr. Brady reported that the monthly average influent flow for February was 0.27 MGD, or approximately 39% of the facility's hydraulic capacity of 0.7 MGD, down 4% from last month and no change from the same period last year. All lab analysis results for February were within compliance and well below the District's discharge permit limits.
- ii) Mr. Brady presented the February septage totals to the Board. Loads – 4; Gallons – 4,211; Revenue - \$1,052.75.
- iii) Mr. Brady discussed with the Board the Marine Road sewer main repair at Beaver Lakes Nursery Bridge. Mr. Brady reported that on 3/07/2024 Montrose County hit the District's 12-inch sewer main at the bridge crossing at Beaver Lakes Nursery on Marine Road. The County was digging to clean & fix culverts without calling in updated locates. The last locate called was on August 18, 2023 and had expired 30 days later. The District hired Haynes Excavation for emergency repair and they performed a temporary fix to prevent debris from entering the District's line. Haynes Excavation returned on 3/08/2024 and removed the damaged section of Truss pipe and replaced it with SDR 35 pipe and two ROMAC couplers provided by the District for the repair. Haynes Excavation returned to the jobsite on 3/11/2024 to finish burying the pipe and site clean-up. On 3/12/2024 staff spoke to Montrose County Public Works Director, Keith Laube regarding reimbursement for the repair as a recent locate had not been called. Mr. Brady reported that on 3/12/2024 Southwestern Systems was contracted to hydraulically clean and televise the line to ensure that it was in proper working condition. Mr. Brady shared pictures of the damage and repair of the pipe. Mr. Brady also played a voicemail left by Keith Laube informing Mr. Brady that he and his staff were looking into the possibility that a more recent line locate had been called for. Mr. Brady has looked through all his line locate records and did not find any locate requests for

Montrose County after the August 2023 locate. Mr. Brady presented to the Board the invoices from Haynes Excavation LLC, Southwestern Systems, and the District's cost for the ROMAC couplers, totaling \$27,593.75. Aaron Brooks noted that he would research how the reimbursement request should be presented to the County to make sure all bases are covered.

- a) William Green made a motion to approve the payment to Haynes Excavation, invoice #2024-201 for the amount of \$21,923.00, the payment to Southwestern Systems Inc, Invoice #203295 for the amount of \$1,943.75, and West Montrose Sanitation District for Two (2) ROMAC Couplers in the amount of \$3,727.00 and to also seek reimbursement from Montrose County for the costs incurred to the District. Kristi Harvey seconded the motion. Motion carried.
- iv) Mr. Brady reported to the Board that 283 feet of sewer main was installed to connect the Pour Gas Convenient Store to the District collection system and one manhole was installed on the property. The sewer mainline was televised on 2/07/2024 and passed inspection. The mainline was then low pressure tested on 2/08/2024 and passed inspection. Then 3/06/2024 the manhole was vacuum tested and also passed inspection. The District accepted the new pipeline and manhole on 3/06/2024.
- v) Mr. Brady informed the Board that the District has a manhole in the backyard of customer Jesse McCants, located at 13650/13658 Carefree Road. The property owner is fixing his fence to secure his property and the Staff has asked that a gate be installed for access to the manhole. The customer has asked for potential reimbursement for materials and labor for the gate. Staff is recommending reimbursement up to \$2,000.00 with customer provided receipt.
 - a) Kristi Harvey made a motion to approve reimbursement up to \$2,000.00 with customer provided receipt for the gate purchase and installation t 13650/13658 Carefree Road that will provide District Staff access to the manhole located on the property. William Merrel seconded the motion. Motion carried.

3) **Legal Counsel Report**
None

4) **Upcoming Meeting Dates**
A. Board Meeting

April 17, 2024

7:00 p.m.

OTHER: Kristi Harvey informed the Board that she would not be at the April 17, 2024 meeting.

ADJOURNMENT: Having no other business to come before the Board, Vice-President Michael Monell asked for a motion to adjourn the Board Meeting for Wednesday, March 20, 2024.

At 7:42 p.m., William Merrel made a motion to adjourn the meeting. William Green seconded the motion. Motion carried.

Respectfully submitted, Andres L. Garcia